**Classroom Matrix for ProfeGH**

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|  | **TARDY POLICY** | **START OF CLASS** | **TECHNOLOGY** | **PASSES** | **INSTRUCTION** | **WORK TIME** | **ASSESSMENT**  **TIME** | **GENERAL** |
| **BE RESPONSIBLE** | -Be in door and seat when the final bell rings.  -Throw late pass in basket. | -Go to class website:  [profegh.weebly.com](http://profegh.weebly.com/)  -Begin “calentamiento”  -Bring field trip slips filled out and as for ProfeGH’s **FIRMA**.  -Share your “**buenas noticias**” in Spanish | -Be in compliance with school technology policy.  -Bring Ipad to class fully charged.  -Ask permission to use cell phone or to charge devices.  (**Me permite enchufar mi aparato?**) | -Be ready to ASK to leave in Spanish at a transitional time during class.  **(Me permite ir a …?)**  -Know the date & time. **(Hoy es *day*, el *#* de *month* de *201\_*)**  **(Son las \_\_\_)**  -Bring a sweater to class if you think you may be cold | -Embrace rigor  -Take notes and ask questions  -Volunteer when asked  -Be Proactive: Check your grades in Infinite Campus  -Actively participate in TPR | -Understand your task and role  -Complete the task in the allotted time  -Study  -Ask for help from peers and ProfeGH | -Prepare for ALL Assessments  -Quickly and quietly move desks in rows.  -Display integrity. | -Eat during passing time and lunchtime.  -Have a lid on your beverage.  -Leave inappropriate clothing and headwear at home  -Stand up in the back of the room if you are sleepy. |
| **BE RESPECTFUL** | -Enter the room quietly  -Take out materials ready to learn  -Go to class website:  [profegh.weebly.com](http://profegh.weebly.com/) | -Demonstrate a positive learning attitude  -Sit in your assigned seat  -Show substitutes that you want to learn from them too | -Stay on class website & links  -Utilize technology when appropriate  --Only photograph or videotape others with permission | -Keep track of the passes that you have used  -Wait until there is a transition in activities to ask permission to leave  **(Me permite ir a …?)** | -Actively listen while others speak  -Help others with technology challenges  -Accept and Embrace cultural difference | -Be polite and help each other  -Use Word Reference when necessary but do your own work  -Be aware of others working | -Keep your eyes on your own paper  -Model studious behavior  -Be confident in your ability to take risks in the target language | -Keep track of your belongings and clean up after yourself  -Tell ProfeGH before class if you are not feeling well or having a bad day  -Listen during announcements |
| **BE SAFE** | -Arrive with your pass quickly | -Walk the Husky Way! | -Stay on websites that are included in the website enrichment links | -Use the pass only for what the pass is for  -Go to the destination written  -Ask permission to open doors for outsiders | -Take risks to use as much Spanish as possible  -Encourage your parents to communicate with ProfeGH | -Take risks to use Spanish | -Get help and fill out reassessment contract  -Set an appointment for retake | -Keep aisles clear of your personal belongings  -Listen for instructions and direction in emergencies |